



Welcome to Visionary Initiatives, LLC

Thank you for choosing Visionary Initiatives as your resource for coaching and career development services. I look forward to working with you! The information that follows is designed to provide you with an understanding of our career development and coaching process and answer some frequently asked questions. If you have any questions and/or concerns while reviewing, please contact me at thecareerstrategist@mail.com.

What Can You Expect from Career Coaching?

During the coaching process, you will have my complete attention and focus. The coaching process is designed to help you achieve both your personal and professional goals, with support and guidance. I will provide a forum for you to establish your goals; ask powerful questions; offer new perspectives and approaches; while helping you achieve what you want most in your career and life. From the first session to the last session, everything will be confidentially discussed. I will never share your experience and/or results to anyone, unless you agree for me sharing in writing (such as a testimonial). As your Career Coach, I will be your partner; thus, I will ensure everything given to you is with your best interests and agenda.

What Can You Expect from Career Development Services?

During the Career Development Service process, you will have my complete attention and focus. This process is designed to help you achieve both your personal and professional goals, with support and guidance. I will provide a forum for you to implement your goals, while asking powerful questions; offer new perspectives and approaches; while helping you achieve what you want most in your career and life. From the first session to the last session, everything will be confidentially discussed. I will never share your experience and/or results to anyone, unless you agree for me sharing in writing (such as a testimonial). As your Career Strategist, I will be your partner; thus, I will ensure everything given to you is with your best interests and agenda.



What Will I Expect from You?

Make your sessions a priority in your life. You and I are partners! We can accomplish more together than apart. For this to happen, you must be prepared for every session. Our sessions are designed to get you from where you are today to where you want to be tomorrow. Additionally, feedback is necessary for our partnership to remain strong. If this process is not working for you, please communicate with me. We will work together to improve the process. If you choose not to move forward with the process, you will be refunded half of your package fee (if you paid in full). If you are paying per session, you will not receive a refund from your previous sessions. Your Service Agreement will become null and void.

Have fun with this process, and intently listen to your heart and head. Pay attention to your intuition and what your feeling.

Can I have Extra Sessions?

Yes; you may add extra sessions for an additional \$150, per session; however, if you need a quick answer to a question you have or have a thought that you want to ask for guidance/advice on in between sessions, please email me at thecareerstrategist@mail.com. There will be no fee for doing so.

Communication

Please share with me your stories, your success, and/or your disappointments, and anything else you like, as well as your thoughts about your partnership experience with me. I would like to know what is working and what is not, so that I can improve for you!

If at any time you have a question and/or concern, please contact me immediately. I can be reached at (301) 200 – 2264 or thecareerstrategist@mail.com.



What I Will Do as Your Strategist

I will:

- Listen to you openly and actively
- Ask powerful questions
- Repeat your responses back to you, to ensure you are clear on your goals
- Offer different perspectives and approaches
- Provide structure
- Assist in setting goals, planning, and strategizing
- Be your accountability partner – holding you accountable for what you want to achieve
- Trust you to make your own decisions
- Be present with your best interest at heart
- Be honest
- Believe in you and what you will achieve

What I Won't Do as Your Strategist

I will not:

- Do the work for you
- Judge you
- Give you legal or financial advice
- Take responsibility for your actions

What I Will Ask from You

- For each session, be ready and prepared with completed assignments
- Be completely truthful with yourself
- Be willing to go beyond your comfort zone
- Communicate the good and bad
- Communicate if a process is not working for you or if you feel uncomfortable
- Have fun and enjoy the process – be excited for your future success



Next Steps:

1. Review the Confidentiality & Service Agreement
2. Complete the New Client Form
3. Return the Form to thecareerstrategist@mail.com